

Parents & Teachers of the International Academy East

CASH RECEIPTS

Use this form when you have cash and/or checks to be deposited.

NAME: _____ **DATE:** _____

ADDRESS: _____ **PHONE#:** _____

EMAIL: _____ **BUDGET**

LINE ITEM (circle one): Membership Fees / Donation / Fundraiser (specify): _____

SANP-Ticket Sale / SANP-Donation / Other (specify): _____

Coins	Value	X	# of coins	Total	Currency	X	# of bills	Total
Silver Dollars	1.00	X		= \$	\$100.00	X		= \$
Half Dollars	.50	X		= \$	\$50.00	X		= \$
Quarters	.25	X		= \$	\$20.00	X		= \$
Dimes	.10	X		= \$	\$10.00	X		= \$
Nickels	.05	X		= \$	\$5.00	X		= \$
Pennies	.01	X		= \$	\$2.00	X		= \$
					\$1.00	X		= \$
				SUBTOTAL	\$			SUBTOTAL
				for coins				for bills
#	Check From	Check Amount	#	Check From	Check Amount			
1		\$	7		\$			
2		\$	8		\$			
3		\$	9		\$			
4		\$	10		\$			
5		\$	11		\$			
6		\$	12		\$			
					SUBTOTAL for checks	\$		
Checks listed on back of form					SUBTOTAL for checks on back of form	\$		
					TOTAL DEPOSIT	\$		

*If you have more than 12 checks, please list additional checks on the back and write the subtotal above →

Submitted by Signature 1: _____ Date: _____

Submitted by Signature 2: _____ Date: _____

Received by Signature: _____ Date: _____

If you have checks only, you can mail the form and checks to:

International Academy - PTIA East
c/o Treasurers (Raju N/Rashmi S)
1291 Torpey Drive
Troy, Michigan 48083-5444

-or-

Deliver to the PTIA East mailbox in the IA East Main Office.

All cash deposits must be delivered to the IA East Main Office.

For Treasurer's Use:

Date: _____

Amount: _____

Contact Rashmi S. if you have any questions
 1-734-890-6814

Revised 10/17/2022